



# Chicago Metropolitan Agency for Planning

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## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** February 4, 2015  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 155 local projects have been initiated. Of these, 96 projects have been completed, 49 are fully underway, and 10 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion

## Projects Currently Underway

| Project  | CMAP lead           | Timeline                   | Assistance type                 | Status and notes   |
|--|---------------------|----------------------------|---------------------------------|--|
| Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> ) | Brian Daly          | May 2014-Aug. 2015         | Staff assistance                | Staff has begun the visioning phase of the project and is drafting the recommendations memo. Staff presented the completed Existing Conditions Report to the Steering at a meeting on January 7. A public workshop took place in Carpentersville on January 21.                        |
| Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )         | John O'Neal         | May 2014-June 2015         | Staff assistance                | Incorporated Village comments on Existing Conditions Report. Shared Existing Conditions Report with Steering Committee and scheduled meeting with them to discuss report (February 4). Began planning for Visioning Workshop.  |
| Barrington area bikeway feasibility study  | Jack Pfingston      | June 2014-June 2015        | Consultant assistance           | A public meeting to review and comment on the five proposed routes will be held on February 5 in Hoffman Estates. Steering Committee will narrow field to two routes after public meeting.   |
| <i>Bensenville comprehensive plan (see <a href="#">website</a>)</i>              | <i>Sam Shenbaga</i> | <i>Mar. 2013-Jan. 2015</i> | <i>Staff assistance</i>         | <i>Newly completed. Plan adopted unanimously by Village Board on January 28.</i>   |
| Berwyn parking study (see <a href="#">website</a> )                              | Lindsay Bayley      | Nov. 2013-June 2015        | Staff assistance                | Existing Conditions Report draft under internal review.  |
| Berwyn zoning revisions (see <a href="#">website</a> )                           | Kristin Ihnchak     | Jan. 2013-May 2015         | Staff and consultant assistance | No update this month.  |
| <i>Blue Island capital improvement plan</i>                                      | <i>Evy Zwiebach</i> | <i>Apr.-Dec. 2015</i>      | <i>Staff assistance</i>         | <i>Newly added to monthly report. Scoping is underway.</i>   |
| Calumet Park planning priorities report  | Sam Shenbaga        | TBD                        | Staff assistance                | Scoping is underway.   |
| Campton Hills zoning and subdivision regulations                                 | Kristin Ihnchak     | Jul. 2014-Oct. 2015        | Consultant assistance           | Camiro's has completed a technical review memo in mid-December, which outlines initial recommendations for revisions to the zoning and subdivision ordinances. The project has been put on pause and will be picked back up after elections in April.                                  |
| Chicago Metro Metals Consortium  | Martin Menninger    | Nov. 2014-Apr. 2015        | Staff assistance                | Initial screening criteria were used to narrow the project list, with further discussion of evaluation criteria at a steering committee meeting on January 26. Further evaluation and prioritization will occur before the next steering committee meeting, scheduled for February 19. |
| Carol Stream comprehensive plan (see <a href="#">website</a> )                   | Trevor Dick         | Feb. 2014-June 2015        | Staff assistance                | The Steering Committee met on January 12 to review the Existing Conditions Report. Currently a recommendations memo is being prepared and a public visioning workshop is being planned for March.  |

| Project  | CMAP lead         | Timeline             | Assistance type       | Status and notes  |
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| Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> ) | Evy Zwiebach      | Dec. 2013-Sept. 2015 | Staff assistance      | A focus group meeting on the industrial areas in Pilsen and Little Village was held on January 22. The team is preparing for upcoming community engagement, including a focus group and community workshops in the late winter and spring.  |
| Chicago West Pullman neighborhood plan   | Evy Zwiebach      | Oct. 2014-Sept. 2015 | Consultant assistance | The consultant submitted the revised draft Existing Conditions Report, which CMAP staff, as well as DPD and local partner, are reviewing. The first public meeting took place on January 15. The next Steering Committee meeting is scheduled for February 23.                        |
| Chicago Heights comprehensive plan (see <a href="#">website</a> )              | Kendra Smith      | Apr. 2013-Mar. 2015  | Staff assistance      | Draft comments have been received from Steering Committee and project partners; final plan underway. Planning for late February open house and planning and zoning commission presentation.   |
| Chinatown neighborhood plan (see <a href="#">website</a> )                     | Stephen Ostrander | Apr. 2013-Feb. 2015  | Staff assistance      | The public comment period for the draft plan ended on January 8. CMAP staff assisted main community partner in preparation of grant application to Chicago Community Trust for funding to support implementation of plan. CMAP staff began laying out the plan for final publication. |
| Cicero comprehensive plan (see <a href="#">website</a> )                       | Jonathan Burch    | Apr. 2014-June 2015  | Consultant assistance | The consultant presented the existing conditions report to the Steering Committee this past month and will proceed with visioning and plan development.   |
| Cook County consolidated plan (see <a href="#">website</a> )                   | Jonathan Burch    | Apr. 2013-Jan. 2015  | Staff assistance      | <i>Newly completed. On January 21, the Cook County Board adopted the plan. CMAP staff will now assist with submission of the plan to EDA (February 2015) and HUD (August 2015) while also pursuing implementation.</i>  |
| Crete comprehensive plan   | Jack Pfingston    | May 2014-Aug. 2015   | Consultant assistance | First meeting of the Steering Committee took place January 13. Data collection continues, with stakeholder interviews in first half of February to be followed by first public meeting and workshop (set for February 19).  |
| Crystal Lake transportation plan (see <a href="#">website</a> )                | Nora Beck         | Mar. 2014-June 2015  | Staff assistance      | Staff are drafting the existing conditions report for the City's review in February.  |
| Dixmoor planning prioritization report (see <a href="#">website</a> )          | Jessica Gershman  | Jan. 2014-Feb. 2015  | Staff assistance      | Community reviewing draft report, with expected Board review and action in February.  |
| DuPage County / Addison Homes for a Changing Region project                    | Kendra Smith      | Sept. 2013-Mar. 2015 | Staff assistance      | Draft comments received from municipalities. Finalization of draft plan underway.   |

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| DuPage County / Hanover Park Homes for a Changing Region project    | Drew Williams-Clark | Nov. 2014-Oct. 2015       | Consultant assistance        | Initial fact finding discussions with municipal officials and staff took place in January.   |
| DuPage County Elgin-O'Hare bicycle and pedestrian planning          | John O'Neal         | Mar. 2015-Sept. 2016      | Consultant assistance        | Scoping underway, with RFP release expected in February.   |
| DuPage County sustainability guide (see <a href="#">website</a> )   | Louise Yeung        | June 2014-July 2015       | Staff assistance             | No update this month.  |
| Elmwood Park zoning assessment                                      | Patrick Day         | Nov. 2014-Aug. 2015       | Staff assistance             | A Steering Committee meeting to kick off the project will be held on February 9.   |
| Endeleo Institute planning priorities report                        | Kendra Smith        | Feb.-Oct. 2015            | Staff assistance             | Scoping underway, with project startup expected in early February.   |
| Fox Lake planning priorities report                                 | Jack Pfingston      | Dec. 2014-June 2015       | Staff assistance             | Stakeholder engagement proposal completed and reviewed. Stakeholder interviews will take place during weeks of February 9 and 16.  |
| Franklin Park comprehensive plan                                    | TBD                 | Apr. 2015-June 2016       | Staff assistance             | Scoping underway.  |
| <i>Glenview natural resources plan</i>                              | <i>Brian Daly</i>   | <i>Feb.-Dec. 2015</i>     | <i>Staff assistance</i>      | <i>Newly added to monthly report. Scoping is underway.</i>   |
| Governor's State University green infrastructure plan               | Holly Hudson        | Apr. 2015 – Mar. 2016     | Consultant assistance        | Scoping is near completion. Execution of an MOU with Governor's State University is expected in early February. An RFP release is expected in February.  |
| Harvard comprehensive plan (see <a href="#">website</a> )           | Nora Beck           | May 2014-Nov. 2015        | Staff assistance             | Project has been restarted, with public kickoff meeting scheduled for March 5. Staff working on existing conditions analysis.  |
| <i>Huntley zoning update</i>  | <i>Patrick Day</i>  | <i>May 2015-Apr. 2016</i> | <i>Consultant assistance</i> | <i>Newly added to monthly report. RFP release expected in early February.</i>  |
| Kane County health impact assessment (see <a href="#">website</a> ) | Stephen Ostrander   | July 2014-Mar. 2015       | Staff assistance             | CMAQ staff finished draft report on potential health impacts of roundabouts versus conventional intersections, and worked with partners from Kane County and the Village of Carpentersville to prepare presentation of main findings to Village Board on February 3, in anticipation of Village's upcoming application for CMAQ funding. |

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| Kane County transit plan implementation (see <a href="#">website</a> )                      | Trevor Dick       | July 2012-Feb. 2015 | Staff assistance                | The report will be presented to the County Transportation Committee on February 17.   |
| Lake County Route 53/120 land use plan (see <a href="#">website</a> )                       | Jason Navota      | Nov. 2013-Dec. 2015 | Staff and consultant assistance | The land use planning effort is underway. Draft Existing Conditions Assessment is under revision based on partner comments. Updated market projections and conservation, restoration, and mitigation priorities are complete. Corridor land use scenarios are in development. A Plan implementation strategy is being researched and developed. The IL Route 53/120 Corridor Plan Land Use Committee met for the fourth time on October 23, and the next LUC meeting will be held February 5. |
| Lake County / Round Lake Homes for a Changing Region project (see <a href="#">website</a> ) | Stephen Ostrander | July 2014-Oct. 2015 | Staff assistance                | CMAP staff prepared comprehensive summary of all input gathered thus far from municipalities, Lake County, nongovernmental partners, and other key stakeholders. Main project team (CMAP, MPC, MMC, and Lake County Community Foundation) reviewed this input and the analysis conducted so far to begin formulating potential recommendations for Homes plan.  |
| Lemont development review process analysis  | Jake Seid         | Jan.-May 2015       | Consultant assistance           | Consultant was selected for project in January following interview process. Project scoping will be completed in early February prior to project kick-off in late February.   |
| Lyons comprehensive plan (see <a href="#">website</a> )                                     | Jason Navota      | July 2013-Feb. 2015 | Staff assistance                | Final plan has been reviewed by the Village and Steering Committee and is being formatted. Public open house was held on January 27, and public hearing and adoption are anticipated for February.  |
| McHenry County Comprehensive Economic Development Strategy                                  | Jonathan Burch    | Jan.-Sept. 2015     | Staff and consultant assistance | The County Board adopted the resolution and signed the MOU in January. Scoping of consultant assistance is underway.  |
| North Aurora comprehensive plan   | Jack Pfingston    | Jan. 2014-Apr. 2015 | Consultant assistance           | Draft plan elements currently under review.   |
| North Chicago comprehensive plan (see <a href="#">website</a> )                             | Jake Seid         | May 2014-Sept. 2015 | Staff assistance                | CMAP staff discussed existing conditions report with City staff in preparation for meeting with Steering Committee, which will likely occur in February. A public visioning meeting will be held in the weeks following the presentation of the existing conditions report to the Steering Committee.   |
| Oswego-Montgomery-Yorkville shared services study (see <a href="#">website</a> )            | Louise Yeung      | May 2014-July 2015  | Staff assistance                | Currently supporting staff in developing and executing sharing agreements; drafting Shared Services Assessment report.  |

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| Park Forest zoning revisions (see <a href="#">website</a> )       | Kristin Ihnchak  | June 2013-June 2015 | Staff and consultant assistance | No update for this month.  |
| Pingree Grove comprehensive plan                                  | Jack Pfingston   | Aug. 2014-Aug. 2015 | Consultant Assistance           | Key stakeholder interviews and focus group discussions completed; market analysis was discussed by Steering Committee at January 29 meeting. Existing Conditions Report expected in February.  |
| Regional truck permitting project                                 | Jessica Gershman | Jan. 2015-June 2016 | Consultant assistance           | Project Steering Committee met on January 13, and scope was revised according to that discussion. RFP was drafted and is currently being reviewed by Steering Committee, with expected release in early February.  |
| Richton Park zoning revisions                                     | Jake Seid        | Nov. 2014-June 2015 | Consultant assistance           | Consultant will complete stakeholder interviews and public workshops in January and February, and begin to assess the existing Zoning Ordinance and research best practices for the revised document.  |
| Roselle comprehensive plan  | Dan Olson        | Jan.-Dec. 2015      | Consultant assistance           | Proposal scoring completed and interviews were held with finalists on January 27. Consultant selected by project team and submitted for approval to the February Board meeting.  |
| Rosemont comprehensive plan (see <a href="#">website</a> )        | Sam Shenbaga     | Oct. 2013-Mar. 2015 | Staff assistance                | Plan recommendations being drafted.  |
| South Elgin zoning update   | Jake Seid        | Oct. 2014-May 2016  | Staff assistance                | Project kick off meeting with Steering Committee took place on January 21. In February, CMAP team will complete stakeholder interviews and begin process of reviewing existing plans and ordinances.   |
| SSMMA Calumet Green Manufacturing Partnership                     | Brian Daly       | May 2014-Mar. 2015  | Staff and consultant assistance | The Chicago Jobs Council has completed a draft of its existing conditions report and sustainability matrix. CMAP is currently reviewing the drafts.  |
| SSMMA Complete Streets plan                                       | John O'Neal      | July 2014-Aug. 2015 | Staff assistance                | Map book created for review by local jurisdictions in the South Council of Mayors. Meeting with Active Transportation Alliance/CCDPH and SSMMA staff held to discuss collaboration and formation of advisory group. Active Trans presented new map to bicycle group in Chicago Heights for review. |
| Steger planning priorities report                                 | Jonathan Burch   | TBD                 | Staff assistance                | Scoping complete. Kickoff meeting anticipated for February.  |
| Summit comprehensive plan (see <a href="#">website</a> )          | Nora Beck        | Dec. 2013-Mar. 2015 | Staff assistance                | Public Open House, scheduled for February 3, public hearing on draft plan scheduled for February 17.   |
| UIC multimodal transportation plan (see <a href="#">website</a> ) | Lindsay Bayley   | June 2013-Mar. 2015 | Staff assistance                | Revised final draft under review by the Steering Committee, meeting planned for February 3.  |

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| Waukegan subarea plan<br>(see <a href="#">website</a> )                        | Stephen Ostrander | Oct. 2012-<br>Feb. 2015   | Staff assistance                    | Steering Committee finished its final review on January 5. CMAP staff awaited final presentation to City Council for approval, as the City led preparatory discussion of the plan and implementation priorities with area aldermen, chambers of commerce, etc. |
| West Suburban Chamber of Commerce and Industry cargo-oriented development plan | Evy Zwiebach      | June 2014-<br>June 2015   | Staff assistance and small contract | No update.   |
| Westchester zoning ordinance   | Kristin Ihnchak   | Nov. 2014-<br>Oct. 2015   | Consultant assistance               | Duncan Associates held a Steering Committee meeting to kick off the zoning ordinance update on January 22, and a follow up meeting with the committee will take place on February 26.  |
| Winthrop Harbor comprehensive plan<br>(see <a href="#">website</a> )           | Sam Shenbaga      | Sept. 2014-<br>Sept. 2015 | Staff assistance                    | Existing conditions analysis underway.   |
| Zion comprehensive plan  | Nora Beck         | Feb. 2014-<br>Mar. 2015   | Consultant assistance               | Consultant working on city-wide plan components for the comprehensive plan.  |